

**DENVER WEST PROMENADE METROPOLITAN DISTRICT
SPECIAL MEETING**

Tuesday, November 19, 2024, at 8:30 a.m. via teleconference

www.denverwestprommd.com

Christopher Fellows, President	Term to May 2025
Timothy O'Connor, Secretary	Term to May 2027
Dustin Anderson, Assistant Secretary	Term to May 2027
Kelly Walls, Assistant Secretary	Term to May 2025
Kevin Collins, Treasurer	Term to May 2027

This meeting will be held via teleconference and the meeting may be joined using the following information:

[HTTPS://US06WEB.ZOOM.US/J/89552334097?PWD=KIMSIHKABLLFCNFVWA6ENHVGI-TVBDG.1](https://us06web.zoom.us/j/89552334097?pwd=KIMSIHKABLLFCNFVWA6ENHVGI-TVBDG.1)

CALL-IN NUMBER: 720-707-2699

MEETING ID: 895 5233 4097

PASSCODE: 015600

NOTICE OF SPECIAL MEETING AND AGENDA

1. Call to Order
2. Declaration of Quorum/Director Conflict of Interest Disclosures
3. Confirm Posting of Meeting Notices
4. Approval of Agenda
5. Public Comment – Members of the public may express their views to the Board on matters that affect the District. Comments will be limited to three (3) minutes per person.
6. Consent Agenda – The items listed below are a group of items to be acted on with a single motion and vote by the Board. An item may be removed from the consent agenda to the regular agenda upon request of any Board member. Items on the consent agenda are then voted on by a single motion, second, and vote by the Board.
 - a. Approval of Minutes from September 12, 2024 Special Meetings
 - b. Consider Approval of Claims Listing
 - c. Approval of Notice to Electors Pursuant to § 32-1-809, C.R.S.
 - d. Approval of Resolution Designating Meeting Notice Posting Location
 - e. Adoption of Amended and Restated Public Records Request Policy
 - f. Approval of Contractor Agreement with Heatherly Creative, LLC for Website Maintenance and Accessibility Services
 - g. Ratification of Independent Contractor Agreement with The Connexion Group for Maintenance Mapping Services
7. Discuss District Operations
 - a. Review District Ownership Map and Discuss District Maintenance
 - b. Discuss and Consider Approval of Agreement with Drake Asset Management for Property Management Services

- c. Discuss and Consider Approval of Independent Contractor Agreement for Snow Removal
 - d. Discuss and Consider Approval of Independent Contractor Agreement for Landscape Maintenance
8. Legal Matters
- a. Consider Adoption of 2025 Annual Administrative Resolution
 - b. Discuss and Review Insurance General Liability Schedule and Limits, Consider Authorization to Bind Coverage
 - i. Discuss Property Walk and Property Schedule Additions
 - ii. Discuss and Consider Approval of Worker’s Compensation Application
 - iii. Consider Approval of Agency Service Invoice from TCW for Broker Services
 - c. Discuss 2024 Legislative Memorandum and Changes Implemented by HB 24B-1001
 - d. Consider Adoption of Resolution Calling May 6, 2025 Election
 - e. Other Legal Matters
9. Financial Matters
- a. Review Property Tax Reconciliation, Schedule of Cash Position and Unaudited Financial Statements
 - b. Approval of Claims Listing
 - c. Public Hearing on 2024 Budget Amendment (*if needed*)
 - i. Consider Approval of Resolution Adopting 2024 Budget Amendment (*if needed*)
 - d. Public Hearing on proposed 2025 Budget
 - i. Consider Approval of Resolution Adopting the 2025 Budget
 - e. Consider Approval of Proposal for 2024 Audit Services
 - f. Consider Approval of Special Districts Preparation Statement of Work with CliftonLarsonAllen, LLP for District Accounting Services
 - g. Other Financial Matters
10. Other Business
11. Adjourn