

**DENVER WEST PROMENADE METROPOLITAN DISTRICT**  
SPECIAL MEETING (Via Teleconference)  
Thursday, October 5, 2023 at 10:00 a.m. via teleconference  
[www.denverwestprommd.com](http://www.denverwestprommd.com)

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Donald Provost, Director	Term to May 2027
VACANT	Term to May 2027
VACANT	Term to May 2027
VACANT	Term to May 2025
VACANT	Term to May 2025

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*This meeting will be held via Zoom and may be joined using the following link or call-in information:*

<https://us06web.zoom.us/j/87932648369?pwd=Qgr5bUdEHvLAWdhkh18JIDdrE5gosP.1>

Call-in Number: 720-707-2699

Meeting ID: 879 3264 8369

Passcode: 969129

**NOTICE OF SPECIAL MEETING AND AGENDA**

1. Call to Order
2. Declaration of Quorum/Conflict of Interest Disclosures
3. Approval of Agenda
4. Consider Election of Officers; President
5. Public Comment – Members of the public may express their views to the Board on matters that affect the District. Comments will be limited to three (3) minutes per person.
6. Consent Agenda – The items listed below are a group of items to be acted on with a single motion and vote by the Board. An item may be removed from the consent agenda to the regular agenda upon request of any Board member. Items on the consent agenda are then voted on by a single motion, second, and vote by the Board.
  - a. Approval of Minutes from October 12, 2022 special meeting
  - b. Approval/Ratification of Claims Listing
  - c. Ratification of 2022 Annual Report
  - d. Approval of Special District Disclosure Notice Pursuant to §32-1-809, C.R.S.
  - e. Adoption of Resolution Designating Meeting Notices Posting Location
  - f. Ratification of 2022 Audit
7. Legal Matters
  - a. Consider Adoption of 2024 Annual Administrative Resolution
  - b. Discuss and Review Insurance General Liability Schedule and Limits, Consider Authorization to Bind Coverage
    - i. Discuss and Consider Approval of 2024 Exclusion from BMO Worker’s Compensation Coverage
    - ii. Consider Approval of 2024 Agency Fee Invoice from T-Charles Wilson for Broker Services
  - c. Discuss 2023 Legislative Memorandum
  - d. Consider Approval of Contractor Agreement with Heatherly Creative for Website Maintenance and Management
  - e. Other Legal Matters
8. Financial Matters
  - a. Review Property Tax Summary, Cash Position and June 30, 2022 Unaudited Financial Statements

- b. Public Hearing on 2023 Budget Amendment (*if necessary*)
    - i. Consider Approval of Resolution Amending the 2023 Budget (*if necessary*)
  - c. Discuss Requirements of SB23-303 Relating to Limitations on Property Tax Revenue
  - d. Public Hearing on proposed 2024 Budget
    - ii. Consider Approval of Resolution Adopting the 2024 Budget
  - e. Discuss Investment Direction
  - f. Consider Approval of Master Services Agreement and Special Districts Preparation Statement of Work with CliftonLarsonAllen, LLP for District Accounting Services
  - g. Other Financial Matters
9. Other Business
10. Adjourn