

# DENVER WEST PROMENADE METROPOLITAN DISTRICT

## SPECIAL MEETING

5750 DTC Parkway, Suite 210

Greenwood Village, CO 80111

December 1, 2014

9:00 a.m.

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Bryan McFarland, President	Term to May 2016
Donald Provost, Secretary/Treasurer	Term to May 2016
VACANT, Secretary/Treasurer	Term to May 2016
VACANT, Assistant Secretary	Term to May 2018
VACANT, Assistant Secretary	Term to May 2018

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### AGENDA

1. Call to Order
2. Declaration of Quorum
3. Director Qualifications / Conflicts of Interest / Reaffirmation of Disclosures
4. Approval of Agenda
5. Consider Appointment of Director to Fill Vacancy
6. Public Comment – Members of the public may express their views to the Board on matters that affect the District. Comments will be limited to three (3) minutes.
7. Consent Agenda – The items listed below are a group of items to be acted on with a single motion and vote by the Board to expedite the handling of limited routine matters. The Board has received the information on these matters prior to the meeting. An item may be removed from the consent agenda to the regular agenda, if desired. Items on the consent agenda are then voted on by a single motion, second, and vote by the Board.
  - a. Approval of Minutes from the December 2, 2013 Meeting (**enclosure**)
  - b. Adoption of 2015 Annual Administrative Resolution (**enclosure**)
  - c. Renewal of Insurance Coverages:
    - i. Property and Liability Schedule and Limits
    - ii. Crime Coverage/Fidelity Bond/Designated Agent Endorsement (**enclosure**)
    - iii. SDA Membership
    - iv. Agency Fee Agreement
  - d. Approval of 2013 Annual Report (**enclosure**)

- e. Adoption of Resolution Adopting Colorado Special District Records Retention Schedule (**enclosure**)
  - f. Approval of Updated Public Records Request Policy (**enclosure**)
8. Financial Matters
- a. Review and Approve Payables/Financials (**to be distributed**)
  - b. Conduct Public Hearing on 2014 Budget Amendment and Consider Adoption of Resolution Amending 2014 Budget (**to be distributed**)
  - c. Conduct Public Hearing on 2015 Budget and Consider Adoption of 2015 Budget Resolution (**enclosure**)
  - d. Consider Auditor Proposals for 2014 Audit
9. Other Business
10. Adjourn